

**THE UDDER PRE-SCHOOL DAY NURSERY LIMITED**  
**Fees and Session Times as at September 2018**

<b>Nursery Children</b>		1 year olds	2+ year olds
Morning Session	9.30am – 12.30pm	£19.55	£18.50
Afternoon Session	12.00pm – 3.00pm	£22.45	£21.40
Short Day	9.30am – 3.00pm	£36.50	£34.70
Full Day	8.00am – 6.00pm	£58.00	£56.00
Breakfast Club	8.00am – 9.30am	£7.65	£6.65
After School Club	3.00pm – 6.00pm	£7.30	£6.15
Lunch		£2.90	
Registration Fee		£65.00	

<b>Out of School Care</b>			
Breakfast/ Afterschool Club	8.00am – 9.00am 3.15pm – 6.00pm	£8.45 1 <sup>st</sup> Hour £6.00 thereafter	
Registration Fee			£25.00

<b>Play Scheme Fees</b>		1 year olds	2 - 4 year olds	Explorers 5+ years
Short day	9.30am – 3.00pm	£36.50	£30.00	£28.00
Full day	8.00am – 6.00pm	£58.00	£46.00	£43.50
Bfast Club	8.00am – 9.30am	£7.65	£6.65	£6.00
Extra hours after 3.00pm	3.00pm onwards	£7.30	£6.00	£5.50
Registration Fee			£25.00	

**The Nursery Charging Policy**

- Fees are inclusive of all snacks, drinks and nappies. Lunch is included in the price of an Afternoon, Short or Full day.
- The non-refundable booking fee of £65 is payable when registering your child, it includes a bag and two settling in sessions. If you are claiming the Free Entitlement the registration fee will be deducted off your first invoice.
- We have a minimum of two sessions per week, these sessions must be on separate days during term time.
- **We have a minimum of a Short Day session for children over 2 ½ years during our Play Scheme.**
- ‘Explorers’ are children aged 5 years and over
- Extra hours will be charged at our hourly rate or part thereof and will be added to your next months’ invoice
- Fees are charged at the beginning of each month and we ask that they are paid within seven days. We accept cash, cheque, online payments and nursery vouchers.
- A charge of £5.00 will be made for each occasion a payment has to be re-presented to the bank.
- A charge of £10 will be made for late payment. Full payment should reach us by 25<sup>th</sup> of each month.
- A child may be excluded from the nursery if you fail to pay the nursery fees.
- No refund will be given for periods where your child’s nursery place is unfilled due to illness or holidays.
- Four weeks’ notice in writing is required if you wish to cancel or decrease your child’s sessions.

**Discounts**

- A 20% discount and 2 weeks holiday at no charge applies for a full week booking of 8.00am-6.00pm all year round.
- A 10% discount applies for a Full or Short week booking for the Holiday Play Scheme.
- A 10% discount is given to the eldest sibling where you have more than one child attending the Nursery sessions.

## Children Receiving the Free Entitlement Funding

### Fees and sessions times for children receiving the funding during term time

Children Accessing the Free Entitlement	Term Time Only	2 year olds	3 / 4 year olds
Morning Session (claiming 2.5hrs)	9.30am – 12.30pm	£6.80	£9.00
Afternoon Session (claiming 2.5hrs)inc lunch	12.00pm – 3.00pm	£9.70	£11.90
Short Day (claiming 2.5hrs) inc lunch	9.30am – 3.00pm	£21.95	£25.20
Short Day (claiming 5hrs) inc lunch	9.30am – 3.00pm	£9.70	£11.90
Full Day (claiming 2.5hrs) inc lunch	8.00am – 6.00pm	£43.25	£46.50
Full Day (claiming 5hrs) inc lunch	8.00am – 6.00pm	£30.50	£37.00
Any extra hours will be charged at		£6.15	

### Free Entitlement Funding

- The Free Entitlement Funding is provided by local government. Children qualify for the grant in the term after the term in which they turn three years old.
- We offer the funding only during Term time weeks
- **We do not offer the full 30 hours which you may be able to claim at a different nursery.**
- The Udder Nursery offers 2.5 hours of funding per morning or afternoon session.
- For children attending the Nursery 30 hours or more we offer a total of 15 hours funding per week
- For children attending the Nursery for less than 30 hours we offer a total of 12.5hrs funding per week
- Eligible children are entitled to access a maximum of 570 hours across three funding blocks in a year following the child's birthday. Any hours after this will be charged at the full rate.
- Eligible 2 year olds can also claim the funding if they have a valid reference number.
- Eligible children for the Early Years Pupil Premium can also claim the funding if they have a valid reference number.
- We will complete all the necessary paperwork for you to sign.
- Any charges beyond the Early Year's Grant entitlement includes:
  - Any childcare beyond the 2.5 hours free entitlement
  - Any snacks and refreshments outside the free entitlement
  - Extra curricular activities e.g. baking outside the free entitlement

Please sign and return one copy of this form to the nursery and keep the other copy for your reference.

I/we hereby state that I/we know exactly our commitment to the Nursery with regards to charges.

Name of Child.....

Parent/Carer's Name.....

Parent/Carer's Signature.....

Date.....